


## Turning SchoolMessenger Notifications ON/OFF

1. Go to [www.slcschools.org](http://www.slcschools.org), click on the 'Parent-Student Portal' link on the right side of the page, and login with a parent login (student logins will not work). If you have trouble logging in, please contact your student's school.

### Parent Sign In

 To sign in to PowerSchool, you must use a browser that supports and has JavaScript enabled.

#### Select Language

English 

#### Username

myusername

#### Password

.....

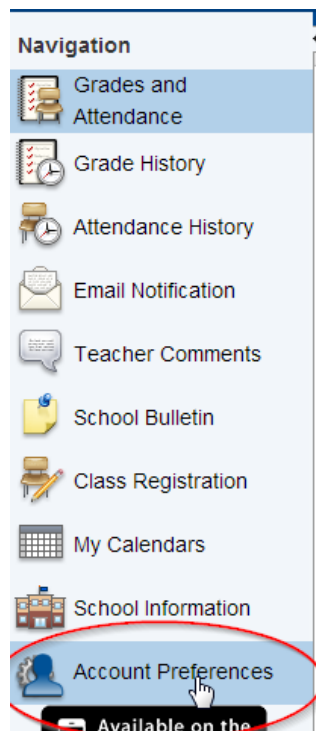
[Having trouble signing in?](#)

#### Translator Sign In

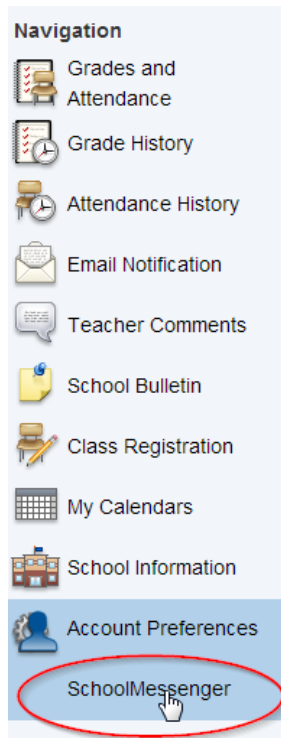
Sign In

Sign In To

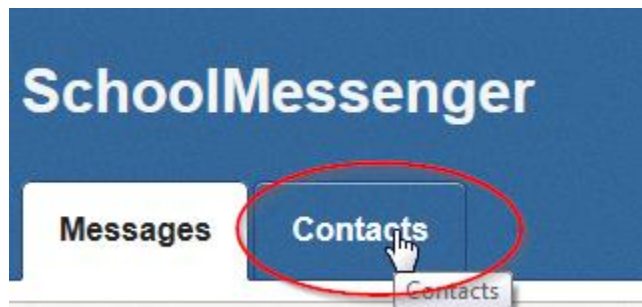
2. Click on 'Account Preferences' in the left side menu.



3. Click on the 'SchoolMessenger' link in the left side menu.



4. A new pop-up window will appear. Click on the 'Contacts' tab at the top.



5. A list of students associated with your login will appear. Click on the 'Edit' link next to the student you would like to manage.

First Name	Last Name	ID#	Actions
John	Smith	12345	 Edit

6. The following screen will appear. On the left will be a list of phone numbers and email addresses. On the right will be a list of message types.
7. To disable notifications, uncheck the box next to the phone number or email addresses to which you no longer want to receive notifications. To enable notifications, check the box next to the phone number or email address for which you would like to receive notifications. Once you have enabled/disabled all the desired notifications, click 'Save' at the bottom of the screen.

Example: If you would like to discontinue receiving messages about lunch balances, uncheck the 'Child Nutrition' boxes next to each phone number and/or email address. Then click 'Save' at the bottom of the screen.

Phone								
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input checked="" type="checkbox"/>	Child Nutrition
<input type="text"/>	<input checked="" type="checkbox"/>	Non-school Hours Emergency	<input checked="" type="checkbox"/>	School Hours Emergency	<input checked="" type="checkbox"/>	Attendance	<input checked="" type="checkbox"/>	Child Nutrition
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input checked="" type="checkbox"/>	Child Nutrition
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
<input type="text"/>	<input checked="" type="checkbox"/>	Non-school Hours Emergency	<input checked="" type="checkbox"/>	School Hours Emergency	<input checked="" type="checkbox"/>	Attendance	<input checked="" type="checkbox"/>	Child Nutrition
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input checked="" type="checkbox"/>	Child Nutrition
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
Phone	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
Phone	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
Phone	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
<input type="text"/>	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition
Email								
<input type="text"/>	<input checked="" type="checkbox"/>	Non-school Hours Emergency	<input checked="" type="checkbox"/>	School Hours Emergency	<input checked="" type="checkbox"/>	Attendance	<input checked="" type="checkbox"/>	Child Nutrition
<input type="text"/>	<input checked="" type="checkbox"/>	Non-school Hours Emergency	<input checked="" type="checkbox"/>	School Hours Emergency	<input checked="" type="checkbox"/>	Attendance	<input checked="" type="checkbox"/>	Child Nutrition
Email	<input type="checkbox"/>	Non-school Hours Emergency	<input type="checkbox"/>	School Hours Emergency	<input type="checkbox"/>	Attendance	<input type="checkbox"/>	Child Nutrition

Save