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# Highland HS **Play Productions** Syllabus & Disclosure 2017-2018

*\*Parents AND students: Please join the Facebook Group “Highland HS Theatre 2017-2018”  
<https://www.facebook.com/groups/1787117951546637/> to stay up to date on announcements and access files/photos.*

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## Course Description

- **School Musical, Fundraiser Production, School Play, Spring Musical (student-directed)**
- Approval: Teacher/Audition
- Graduation Credit: 1.0 Fine Arts

## Course Goals and Objectives

This class is preparation and rehearsal time for productions of various genres throughout the school year including, but not limited, to Fall Musical, Fundraiser Review/Cabaret, Winter Play, and a Spring Musical. This class is performance based and will **require** OUTSIDE OF CLASS PARTICIPATION! Students are **encouraged** to participate in Drama Club, as well as Region/State Drama Comp.

## Course Materials

- There is no required textbook for this course; however, students may be required to obtain their own scripts and resources from the school library, public library, or retailer for in-class projects.
- Film clips, movies, YouTube videos, and other productions may be viewed in this class. These items will be used to enhance student learning and may be rated G, PG, or PG-13. All PG-13 viewings will be carefully screened and appropriate for class. If any student is uncomfortable with PG-13 material, they may request an alternate assignment. Please contact me with any questions or concerns.

## Format and Procedures

Class-time will be used for auditions, rehearsal, and design time for various productions throughout the year. Rehearsals will often extend to after school. A schedule will be put out in advance in hard copy, uploaded to the Facebook Group, emailed, and posted on the classroom calendar. ***It is up to YOU to keep track of when you need to attend or not.***

## Course Requirements

### Requirements

- **PARTICIPATION:** Students are required to attend class regularly, be on time, and come prepared. Participation points will be awarded every day based on attendance, behavior, attitude, and participation.
- **ADVERTISING/PROMOTION:** Student will be expected to advertise, sell tickets, and contact possible supporters/donors for their productions.
- **COSTUMES & PROPS:** Students may also be responsible for obtaining and maintaining part or all of their personal costumes and props. *Pieces borrowed from the school closets must be **washed/dry-cleaned** before return to maintain cleanliness and quality.*
- **HIGHLAND P.A. VOLUNTEER HOURS:** Students are required to perform 5 Highland Performing Arts Service Hours per semester. These hours **MUST** be done at **HIGHLAND** (no outside hours will be accepted).

Opportunities will be provided through the Highland Theatre department (ex: volunteering as ushers for performances, helping with the musical on build days, etc), but students can also assist with projects and performances with Highland Choir, Orchestra, Band, or Dance departments. These hours must be logged on the class form, signed for by a supervising teacher, and turned in before the semester deadline in both January and May.

- **PLAY REPORTS/PERFORMANCE ATTENDANCE:** Students are required to attend local or professional theatre performances and submit **2 Play Reports per semester**. These reports **MUST be accompanied with a Ticket or Program** from the performance for credit. These can include school, community, or professional plays or musicals, however, 1 exception per year can be made for attending a HIGHLAND Dance, Choir, Band or Orchestra concert.
- **Other assignments TBD** will be outlined in class.

### Grading & Class Procedures

- Students are **expected to uphold Highland's Expectations** regarding dress code, attendance policy, personal conduct, listening devices, electronics & phones. RESPECT is the key to any classroom environment. This means respecting the classroom, the teachers, your peers, and yourselves.
- Students are expected to be in class. *Attendance will directly affect participation points.* It is required that students attend classes and **Engage** when in attendance. **Participation** points will be awarded every day based on **Attendance**, behavior, and attitude, and is calculated as part of the term grade. If students are absent, they are responsible for scheduling time with the teacher *after school* to see what they missed.
- **Assignments** are due at the *beginning* of the class period each day. After that point, assignments are considered late. **Late work will be accepted for half credit.** No work will be accepted after the **Term Deadline**.  

<b>DEADLINES:</b>	<b>Term 1- October 17</b>	<b>Term 2- Jan 10</b>
	<b>Term 3- March 14</b>	<b>Term 4- May 24</b>
- Students may **Make-up Work** from *EXCUSED* absences within 1 week, after 1 week the assignment is considered **Late**. Students may NOT make-up assignments from any *UNEXCUSED* absences.
- **Plagiarism & Cheating** will not be tolerated and will result in an automatic fail (a **0** on the assignment with no option for makeup or extra credit) and administration involvement.
- **Extra Credit** will be accepted upon discretion *ONLY if all other classwork is completed and current.*

### TENTATIVE COURSE SCHEDULE:

Rehearsal schedules will be posted and printed for each production or major project throughout the year. Please refer to the school calendar at <http://highland.slcschools.org/> for the 2017-2018 year for schoolwide scheduling, A/B days, and bell schedules.

*"If you know what you want,  
then you go and you find it and you get it."  
-Stephen Sondheim, Into the Woods*

### TEACHER CONTACT INFORMATION:

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Email [alexie.baugh@slcschools.org](mailto:alexie.baugh@slcschools.org)\*

Classrooms B100 (Trapezoid Theatre), Auditorium, Little Theatre

\* Please feel free to contact me at [alexie.baugh@slcschools.org](mailto:alexie.baugh@slcschools.org) with questions or concerns. Email is the best way to get ahold of me and I will respond at my earliest convenience.

Mrs. Alexie Baugh  
[alexie.baugh@slcschools.org](mailto:alexie.baugh@slcschools.org)  
**Highland HS Theatre 2017-2018** on Facebook  
Trapezoid Theatre, B100

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## Highland HS **Play Productions** **Syllabus/Disclosure Agreement & Acceptance** 2017-2018

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By signing below I indicate that I have read, understand, and agree to the Play Productions Syllabus/Disclosure.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Student Email \_\_\_\_\_

Guardian Name \_\_\_\_\_

Guardian Signature \_\_\_\_\_

Guardian Email\* \_\_\_\_\_ Phone \_\_\_\_\_

\* I will contact parents through email this year regarding:

- Concerns about student grades/work/attendance
- Upcoming class deadlines
- Upcoming HHS theatre performances
- Requests for parent help on shows, field trips, etc.

Any concerns or questions from parents:

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# G-8: Parent/Guardian Permission for a Student to Operate a Private Vehicle for School Activities



## REQUIREMENTS:

It is occasionally necessary for a student to drive a private vehicle to school activities. The following requirements apply for authorized use of private vehicles:

1. The activity is approved by the school principal for students who will need to leave the high school campus.
2. The student driver must have a valid Utah driver's license in order to qualify for transporting other students.
3. Students may not drive if they have had a conviction or an alcohol/drug related driving violation or more than two moving violations in the last 12 months.
4. Each driver must ensure that the vehicle has passed state-required safety inspections.
5. Each driver must have liability insurance coverage. This responsibility is not assumed by the district. Each driver must carry in the vehicle at all times the required insurance company and policy number identification card provided by the insurance company
6. This form must be kept on file in the school.
7. REMEMBER - The driver and all passengers must wear seat belts. It's the law.

School: Highland High School Date: 2017-2018 School Year

Description of vehicle License plate number: \_\_\_\_\_

Utah driver's license number: \_\_\_\_\_ Insurance company: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Policy number: \_\_\_\_\_

Activity(ies): Theatre Events Location(s): Utah Date(s): 2017-2018 School Year

## REQUIRED SIGNATURES

STUDENT: As a student driver of a private vehicle, I have read, accept and agree to the district requirements as stated above.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

PARENT/GUARDIAN: I give my permission for my student to transport other students to the approved school activity(ies) as noted above.

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

SCHOOL REVIEW: Principal or assistant signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Retain this form in the school for 4 years*

Non-Discrimination Statement: The Salt Lake City School District does not discriminate on the basis of age, color, disability, gender, gender identity, national origin, pregnancy, race, religion, or sexual orientation in its programs and activities, except where appropriate and allowed by law. The following person has been designated to handle inquiries and complaints regarding prohibited discrimination, harassment, and retaliation: Kathleen Christy, Assistant Superintendent, 440 East 100 South, Salt Lake City, UT 84111, 801-578-8251. You may also contact the Office for Civil Rights, Denver, CO, 303-844-5695.

# G-8: Parent/Guardian Permission for Student to be a Passenger in a Private or Rental Vehicle



## REQUIREMENTS

1. It is occasionally necessary for a student to be a passenger in a private or rental vehicle being driven by another student or adult driver to school activities. The following requirements apply for authorized use of private or rental vehicles:
2. The activity is approved by the school principal for students who will need to leave the school campus.
3. High school students may not transport children younger than high school age and must have the approval of the principal to transport other high school students.
4. Each driver must have a valid Utah driver’s license in order to qualify for transporting students.
5. Students may not drive if they have had a conviction for an alcohol/drug related driving violation. Adult drivers may not drive if they have had a conviction in the past 10 years for an alcohol/drug related driving violation. No one may drive if they have had more than two moving violations in the last 12 months.
6. Each vehicle must have liability insurance coverage. This responsibility is not assumed by the district.
7. Drivers must ensure that the vehicle has passed state-required safety inspections.
8. It is the student passenger’s or his or her parents’ duty to confirm that the driver carries the required insurance. Information regarding the insurance company and policy number can be obtained from an insurance identification card provided by the company which must be carried in the vehicle at all times.
9. This form must be kept on file in the school.
10. REMEMBER - The driver and all passengers must wear seat belts. It’s the law

11. Activity(ies): Theatre/Drama Events Location(s): Utah Date(s): 2017-2018 School Year

DRIVER: Adult driver  Student Driver  VEHICLE: Private  Rental:

## REQUIRED SIGNATURES

HIGH SCHOOL STUDENT ONLY: I have read and accept the above district policy on becoming a passenger in a vehicle driven by another high school student.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

HIGH SCHOOL STUDENT ONLY: I give my permission for my student to be transported by another high school student or adult driver to an approved school activity(ies) as noted above.

Parent/Guarantee signature: \_\_\_\_\_ Date: \_\_\_\_\_

SCHOOL REVIEW:

Principal or assistant signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Retain this form in the school for 4 years*

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