

# STEPS TO MATH SUCCESS

Open Disclosure Document  
Secondary Math 1 and 2: 2016-2017

**Mrs. Sarah Lea**

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Welcome to what's going to be a great year of math. In this class you will learn and practice many math skills. In addition, you will learn how to apply these skills to real-life situations. For more information on Utah state core objectives visit: [www.corestandards.org/Math/](http://www.corestandards.org/Math/). Math requires persistence and practice. You as a student will experience success and great rewards in this classroom if you choose to participate in class, cooperate with the teacher, follow all classroom and school policies, and help create a positive atmosphere to facilitate learning. ***It will be the student's responsibility to listen, to take notes, to read material related to homework, to complete assignments on time, and when necessary, to ask questions and/or seek individual teacher assistance.*** I look forward to a great year along with your support and cooperation.

**Parents:** The following is a description of class procedures and expectations of your teen. Please sign the attached *Student Information Page*. Your signature verifies that you have read this disclosure document so together we can help your teen have a positive math experience.

## REQUIRED MATERIALS:

1. Graphing Calculator such as the TI-83™ or higher. If purchasing for the first time, the TI-Nspire™ is best.
2. The best pricing on a handheld can be obtained at [www.valleybusinessmachines.com](http://www.valleybusinessmachines.com).
3. A 3-ring binder with loose-leaf paper and a divider labeled: Secondary Math 1 or 2.
4. Pencils, colored pencils/colored pens/highlighters, ruler and a compass.
5. Pencil pouch (or backpack pocket) with supplies and calculator cables enclosed.
6. Post-It notes or tab markers for taking *Cornell* notes.
7. Visit [www.classzone.com](http://www.classzone.com) to find additional examples, practice problems, and support materials for lessons.
8. Textbook, The Mathematics Vision Project, copyright 2016 by mVp, and the Utah State Office of Education.

## CLASS EXPECTATIONS:

1. FOLLOW THE DIRECTIONS THE FIRST TIME GIVEN.
  - Listen and learn. Precise instructions are given to benefit everyone. Please follow without questioning
  - All school polices apply in the classroom. Check your student handbook.
2. BE IN YOUR SEAT BEFORE AND UNTIL THE TONE SOUNDS.
  - Be on time and ask for permission to leave our classroom.
  - A citation will be given if tardy and a detention given if in the hall more than 10 minutes with the hall pass.
3. BRING AND USE YOUR OWN MATERIALS AS INSTRUCTED.
  - Be prepared. Bring all supplies (binder, textbook, paper, pencil, and calculator) to class daily.
  - Do the work and study. Ask questions for better understanding.
  - Personal supplies (IPod, hat, make-up, phone, etc.) should be left in your backpack or a detention issued.
4. BEHAVE APPROPRIATELY.
  - Actively and positively participate individually and in groups.
  - Respect the speaker, others, and our classroom at all times.
  - Make the most of classroom time given.

***If a student chooses to disrupt the classroom/learning environment, one or more of the following will occur: the student will be detained after school/class, the parent will be notified, or the student will be referred to the assistant principal. Continued lack of compliance may result in withdrawing from the course.***

## GRADING POLICIES:

93-100%	A	Quarterly Grades: 70% Tests/Quizzes, 30% Assignments
90-92.9%	A-	
87-89.9%	B+	Report card grades are determined by tests, quizzes, homework, and class work. Notification of progress will be sent home every six weeks. Rounding is only considered at semester end.
83-86.9%	B	Extra credit is only awarded for academics, not behavior/effort.
80-82.9%	B-	<b>Check your PowerSchool account weekly for current grades.</b>
77-79.9%	C+	
73-76.9%	C	
70-72.9%	C-	
67-69.9%	D+	<i>Quarterly assessments will be given as well as a semester and final exam as required by the new Common Core adopted by the State of Utah. SAGE testing is administered in May.</i>
63-66.9%	D	
60-62.9%	D-	
Below 60%	F	

## GENERAL CLASS POLICIES:

### NO WORK, NO CREDIT

1. Assignment sheets will be given to encourage students to prepare and organize their work. All tests and most quizzes will be announced in advance. Projects will need attention outside of class.
2. All homework is to remain in the 3-ring binder. Labeling of work should be done as instructed by the teacher. Students not doing homework may be expected to remain after school to complete the assignment, as **Zeros Aren't Permitted (ZAP)**. Students may hand in homework one day late for half credit.
3. Talking is prohibited during testing time. Sharing of calculators during testing is also prohibited.
4. All students are expected to do their own work. Cheating that is discovered before, during, or after the fact will be a referral to administration. Please consult your student handbook.
5. Students must remain in the classroom the entire period. Students may not leave the classroom for forgotten work or materials.
6. Two "My Dog Ate My Homework" passes will be given to students at the beginning of each quarter to excuse late homework, add points to a quiz, or redeem extra credit. Lost passes will not be replaced.

## ATTENDANCE POLICIES:

### If you know you will be absent, please tell me ahead of time!

1. EXCUSED/EXPLAINED ABSENCES:
  - The student is responsible for making up notes and work missed.
  - A two-day make-up time will be given for each day missed due to excused/explained absences.
  - A test missed for an excused/explained absence should be made up the first day upon return to school.
  - Failure to make up a test in time will result in a zero. Students should make arrangements with the teacher about make-up day and time within two weeks of the absence. Continued absences on review/test days will be documented. Steps will be taken to notify parents & assistant principal.
2. UNEXCUSED ABSENCES:
  - Students will come before or after school to make up the work or receive a zero for the given assignment.
  - A **Zeros Aren't Permitted (ZAP)** citation will be issued if homework is missing or incomplete.
3. ABSENCE FOR SCHOOL ACTIVITIES:
  - The missed day and new assignment are due the day the student returns to class. Check assignment sheets.
  - The missed quiz or test should be taken the day the student returns, but before the absence is best. Check with your teacher about time and location.

*Students needing help due to absences may make an appointment with Mrs. Lea before/after school in room D321. All students will be encouraged to take advantage of the opportunity to receive help even if not absent from class. Free math tutoring available at HHS, Monday-Thursday in Room E216.*